

CENTRAL RECORD KEEPING AGENCY

Annexure S7

Request For change in signature and/or change in photograph

(To avoid mistake(s), please follow the accompanying instructions carefully before filling up the form)

Acknowledgement No. (To be filled by FC)	<input type="text"/>	To affix colour photograph (3.5 cm x 2.5 cm)
Subscribers Name	<input type="text"/>	
Permanent Retirement Account Number	<input type="text"/>	Subscriber's sign/Thumb impression in black ink only. (Applicable in case of change of Photograph)

I hereby, request you to carry out the following change. The necessary details are provided as below:

Change in signature Change in photograph

Section A: Change in Signature

Reason for change in signature: _____

Section B: Change in photograph

Reason for change in photograph: _____

Subscriber's Signature (New Signature) Date :

For DDO Use	For PAO Use	For FC Use		
Date of Receipt _____	Date of Receipt _____	Date of Receipt _____	Entered by _____	Date _____
_____	_____	_____	_____	_____
Name & Signature of Authorised person/ Stamp of DDO	Name & Signature of Authorised person/ Stamp of PAO	Time of Receipt _____	Verified by _____	Date _____
_____	_____	_____	_____	_____

- Instructions
1. This form is to be submitted to CRA appointed Facilitation Centre.
 2. Please indicate whether request is for change in signature and/or Photograph by ticking the relevant box.
 3. The change request will be chargeable.
 4. This request must be accompanied with a DDO Covering letter on official stationery.