**dk;kZy; iz/kkukpk;Z jktdh; mPPk ek/;fed fo|ky; nM+koV ¼vklhUn½**

dzekad%&jkmekfo@nM+koV@laLFkk@2021@ fnukad%&

%% **dk;kZy;&vkns’k** %%

fuEukafdr vf/kdkfj;ksa@deZpkfj;ksa dk mikftZr@ifjofrZr vodk’k muds }kjk izLrqr **izkFkZuk i=@fpfdRlk izek.k** ds vuqlkj vodk’k dk miHkksx fd;s tkus ds QyLo:i vf/kdkjh dh vfHk’ka"kk ds vk/kkj rFkk jktLFkku lsok fu;e ¼[k.M izFke½ ds fu;e 103 esa of.kZr izko/kuksa ds rgr muds uke ds lEeq[k vafdr frfFk ls izlqfr vodk’k Lohd`r fd;k tkrk gSA

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| dz-l- | uke dkfeZd e; in | vodk'k dk izdkj | dc ls | dc rd | ;ksx |
| 1 | Jherh T;ksfr lak[kyk O;k[;krk | **izlqfr vodk’k** | 12-11-2018 | 09-05-2019 | 180 fnu |

**iz/kkukpk;Z**

**jkmekfo nM+koV vklhUn**

**ftyk&HkhyokM+k**

Ikzfrfyfi%& lwpukFkZ ,oa ikyukFkZ

1& Jheku~ eq[; CykWd f'k{kk vf/kdkjh¼lhchbZbZvks½ vklhUnA

2& dk;kZy; izfrA

3& lacf/kr deZpkjh O;fDrxr i=koyhA

4& lacf/kr deZpkjh A

**iz/kkukpk;Z**

**jkmekfo nM+koV vklhUn**

**ftyk&HkhyokM+**k

**dk;kZy; iz/kkukpk;Z jktdh; mPPk ek/;fed fo|ky; nM+koV ¼vklhUn½**

dzekad%&jkmekfo@nM+koV@laLFkk@2021@ fnukad%&

%% **dk;kZy;&vkns’k** %%

bl dk;kZy; ds v/khu dk;Zjr fuEukafdr deZpkfj;ksa }kjk Loa; ds vodk’k vkosnu i= ds vk/kkj ij buds uke ds lkeus vafdr vof/k rFkk jktLFkku lsok fu;eksa ds fu;e 103 esa of.kZr izko/kuksa ds rgr izkf/kd`r fpfdRld }kjk iznŸk fpfdRlk izek.k i= ds vk/kkj ij iw.kZ xHkZikr ij vodk’k Lohd`r dj osru vkgj.k dh Lohdf`r iznku dh tkrh gSA

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| dz-l- | uke dkfeZd e; in | vodk'k dk izdkj | dc ls | dc rd | ;ksx |
| 1 | Jherh T;ksfr lak[kyk O;k[;krk | **xHkZikr vodk’k** |  |  | 42 fnu |

**iz/kkukpk;Z**

**jkmekfo nM+koV vklhUn**

**ftyk&HkhyokM+k**

Ikzfrfyfi%& lwpukFkZ ,oa ikyukFkZ

1& Jheku~ eq[; CykWd f'k{kk vf/kdkjh¼lhchbZbZvks½ vklhUnA

2& dk;kZy; izfrA

3& lacf/kr deZpkjh O;fDrxr i=koyhA

4& lacf/kr deZpkjh A

**iz/kkukpk;Z**

**jkmekfo nM+koV vklhUn**

**ftyk&HkhyokM+**k

**dk;kZy; iz/kkukpk;Z jktdh; mPPk ek/;fed fo|ky; nM+koV ¼vklhUn½**

dzekad%&jkmekfo@nM+koV@laLFkk@2021@ fnukad%&

%% **dk;kZy;&vkns’k** %%

fuEukafdr vf/kdkfj;ksa@deZpkfj;ksa dk mikftZr@ifjofrZr vodk’k@fir`Ro vodk’k muds }kjk izLrqr izkFkZuk i=@fpfdRlk izek.k ds vuqlkj jktLFkku lsok fu;e&1951 ds 103, ds rgr cPps ds ns[kHkky djus gsrq 15 fnol dk vodk’k dk miHkksx fd;s tkus ds QyLo:i vf/kdkjh dh vfHk’ka"kk ds vk/kkj ij muds uke ds lEeq[k vafdr frfFk vuqlkj fuEu izdkj ls Lohd`r fd;k tkrk gSA

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| dz-l- | uke dkfeZd e; in | vodk'k dk izdkj | dc ls | dc rd | ;ksx |
| 1 | Jh jkey[ku HkkXkkSM+ v/;kid ysoy&1 | **fir`ROk vodk’k** | 03&02&2020 | 17&02&2020 | 15 fnu |

**iz/kkukpk;Z**

**jkmekfo nM+koV vklhUn**

**+**Ikzfrfyfi%& lwpukFkZ ,oa ikyukFkZ

1& Jheku~ eq[; CykWd f'k{kk vf/kdkjh¼lhchbZbZvks½ vklhUnA

2& dk;kZy; izfrA

3& lacf/kr deZpkjh O;fDrxr i=koyhA

4& lacf/kr deZpkjh A

**iz/kkukpk;Z**

**jkmekfo nM+koV vklhUn**

**dk;kZy; iz/kkukpk;Z jktdh; mPPk ek/;fed fo|ky; nM+koV ¼vklhUn½**

dzekad%&jkmekfo@nM+koV@laLFkk@2021@ fnukad%&

%% **dk;kZy;&vkns’k** %%

bl dk;kZy; ds v/khu dk;Zjr fuEukafdr deZpkfj;ksa }kjk Loa; ds vodk’k vkosnu i= ds vk/kkj ij buds uke ds lkeus vafdr vof/k rFkk **jktLFkku jkT; lsok fu;eksa ds fu;e 96** ds rgr esa of.kZr izko/kuksa ds rgr vlk/kkj.k vodk’k fpfdRldh; izek.k i= ds vk/kkj ij@fcuk fpfdRldh; izek.k i= Lohd`r fd;k tkrk gS] ,oa bUgsa **jktLFkku jkT; lsok fu;e 94¼4½** ds rgr osru ns; ugha gksxkA

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| dz-l- | uke dkfeZd e; in | vodk'k dk izdkj | dc ls | dc rd | ;ksx |
| 1 | Jh jkey[ku HkkXkkSM+ v/;kid ysoy&1 | **vlk/kkj.k vodk’k ¼**WPL**½** |  |  | fnu |

**iz/kkukpk;Z**

**jkmekfo nM+koV vklhUn**

**+**Ikzfrfyfi%& lwpukFkZ ,oa ikyukFkZ

1& Jheku~ eq[; CykWd f'k{kk vf/kdkjh¼lhchbZbZvks½ vklhUnA

2& dk;kZy; izfrA

3& lacf/kr deZpkjh O;fDrxr i=koyhA

4& lacf/kr deZpkjh A

**iz/kkukpk;Z**

**jkmekfo nM+koV vklhUn**

**dk;kZy; iapk;r izkjafEHkd f'k{kk vf/kdkjh ¼ihbZbZvks½ nM+koV] vklhUn ftyk&HkhyokM+k**

Øekad%&ihbZbZvks@LFkkiuk@2021@ fnukad&

+ **%%dk;kZy;&vkns'k%%**

jkT; ljdkj ds foŸk foHkkx dh vf/klwpuk dzekad F.(16)FD/RULES/2011 t;iqj fnukad 22 ebZ 2018 esa of.kZr funsZ'kkuqlkj jktLFkku lsok fu;e 103¼C½ ds rgr pkbYM ds;j yho ¼CCL½ izko/kkukUrxZr fuEukafdr efgyk dkfeZd ds Loa; ds izkFkZuk&i= o lacaf/kr iz/kkuk/;kid dh vuq'ka"kk ds vk/kkj ij] fuEukuqlkj pkbYM ds;j yho ¼CCL½@ vodk'k¼CCL½ Lohd`r fd;k tkrk gS] bl Lohd`fr dk bUnzkt lacaf/kr dkfeZd dh lsok iqfLrdk esa vyx ls izfof"V dj nh xbZ gSA

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| dz-l- | uke efgyk dkfeZd e; in ,oa inLFkkiu LFkku | vodk'k dh vof/k | | vodk'k dh dqy vof/k | fo'ks"k fooj.k |
| dc ls | dc rd |
| 1 | 2 | 3 | 4 | 5 | 6 |
| 1 | Jherh T;ksfr v/;kfidk] jkmizkfo pksfV;kl ¼nM+koV½ | 10-01-2019 | 09-04-2019 | 90 fnu | vf/klwpuk ds fcUnq la[;k 2¼X½ ds vuqlkj] 2 ekg 19 fnu ds cPps ds ikyu gsrq fo'ks"k ifjfLFkfr ¼nwljh larku½ |

**uksV%& vf/klwpuk ds fcUnq la[;k 2¼X½ ds vuqlkj izkscs'ku Vªsuh dkfeZd dh fo'ks"k ifjfLFkfro'k**] **izkscs'ku vof/k esa mDr vodk'k Lohd`r fd;k x;k gS] vr% dkfeZd dk izkscs'ku vof/k 90 fnu vkxs ¼**EXTENT**½ gksxhA**

iapk;r izkjafEHkd f'k{kk vf/kdkjh

nM+koV&vklhUn

izfrfyfi%&lwpukFkZ ,oa vko';d dk;Zokgh gsrq izsf"kr gS&

1& Jheku~ ftyk f’k{kk vf/kdkjh¼eq[;ky;½ek/;fed f’k{kk HkhyokM+kA

2& Jheku~ eq[; CykWd f'k{kk vf/kdkjh¼lhchbZvks½ vklhUnA

3& lacaf/kr Jh@Jherh@lqJh---------------------------------------------------------------------------A

4& dk;kZy; izfrA

iapk;r izkjafEHkd f'k{kk vf/kdkjh

nM+koV&vklhUn

**dk;kZy; iz/kkukpk;Z jktdh; mPPk ek/;fed fo|ky; nM+koV ¼vklhUn½**

dzekad%&jkmekfo@nM+koV@laLFkk@2021@ fnukad%&

**dk;kZy; vkns’k**

**f}rh; pkbYM ds;j yho**

jktLFkku ljdkj ds for&foHkkx dh vf/klwpuk dzekad&,Q1¼6½FD/Rules/2011 fnukad 22-05-2018 o Jheku~ funs’kd ek/;fed f’k{kk jktLFkku chdkusj ds vkns’k dzekad&f’kfojk&ek/;@fLFkjh&v@34848@2017 fnukad& 03-08-2018 dh vuqikyuk esa RSR ds fu;e103¼C½ ds rgr Jherh T;ksfr lka[kyk¼Lecturer½jktdh; vkn’kZ mPp ek/;fed fo|ky; nM+koV dks fnukad 18-11-2019 ls 23-12-2019 rd dqy 36 fnol dh **f}rh; SecondChild Care Leave**mlds iq= **Pratyush Jain** tUe frfFk**&**02-12-2018 gS] fd ns[kHkky o ikyu&iks”k.k ds fy;s fuEu ‘krksZ ds v/khu ,rn~ }kjk Lohd`fr iznku dh tkrh gSA

1. fu;a=.k vf/kdkjh¼iz/kkukpk;Z jkvkmekfo nM+koV½ dh vfHk’ka"kk ls bl vk’k; dh ?kks”k.kk ds lkFk dh vodk’k Lohd`fr ls fo|ky; dk;ksZ ds lqpk: laiknu ,oa foHkkxh; y{;ksa dj iwfrZ esa blls fdlh izdkj dk O;o/kku iSnk ugha gksxkA
2. vodk’k ij izLFkku ls iwoZ efgyk dkfeZd }kjk bl vk’k; dk izek.k&i= dh fo|ky; }kjk fu/kkZfjr nkf;Ro iw.kZ dj fy;s gkssa] ;Fkk mRrj iqfLrdkvksss dh tkap@vkoafVr ikB~;dze iw.kZ dj fy;k x;k gSA ¼fo|kfFkZ;ksa ds izFke]f}rh;]r`rh; VsLV ds vuqlkj fu;ekuqlkj ykxw fd;k tkosxkA½
3. vodk’k Lohd`fr ds mijkUr fo|ky; vko’;drk o dk;Z esa jkT; ds y{;ksa dh iwfrZ esa ck/kk mRiUu gksus dh ifjfLFkfr esa Lohd`r vkosnu fujLr vFkok vof/k dks ?kVk;k tk ldsxkA
4. **Child Care Leave** vodk’k vof/k ds nkSjku efgyk dkfeZd v/kksgLrk{kjdrkZ dh fcuk iwoZ vuqefr ds fons’k ;k=k ugha dj ldsxhA
5. uksV ,d for&o"kZ esa rhu ckj ls vf/kd **Child Care Leave** vodk’k Lohd`r ugha fd;k x;kA
6. **Child Care Leave** vodk’k dk bUnzkt lsok&iqfLrdk esa i`Fkd ls dj fn;k x;k gSa o fu/kkZfjr izi= lsok&iqfLrdk esa pLik dj fn;k x;k gSA
7. **Child Care Leave** vodk’k gsrq vko’;d nLrkost¼iq= dk tUe izek.k&i=] jk’ku dkMZ o fu/kkZfjr CCL vodk’k izkFkZuk&i=½ izkIr dj fy;s gSA

**iz/kkukpk;Z**

**jkmekfo nM+koV vklhUn**

izfrfyfi%& lwpukFkZ ,oa vko’;d dk;Zokgh gsrq izsf"kr gS&

1. Jheku~ ftyk f’k{kk vf/kdkjh ek/;fed&izFke HkhyokM+k A
2. Jheku~ eq[; CykWd f’k{kk vf/kdkjh vklhUn A
3. iz/kkukpk;Z jkvkmekfo] nM+koVA
4. lEcf/kr dkfeZd ih-,Q-A

**iz/kkukpk;Z**

**jkmekfo nM+koV vklhUn**

**APPLICATION FOR CHILD CARE LEAVE**

|  |  |
| --- | --- |
| NAME OF THE APPLICAN. |  |
| DESIGNATION. |  |
| 3. DEPT/OFFICE/SECTION. |  |
| 4. DETAIL OF CHILD/CHILDREN. | NAME DATE OF BIRTH |
| 5. NAME OF SPECIALLYABLED CHILD. |  |
| NAME OF CHILD FOR WHOM CHILD CARE LEAVE IS APPLIED FOR. |  |
| 7. DATE OF BIRTH OF THE CHILD. |  |
| DATE ON WHICH CHILD WILL BE  ATTAINING AGE OF 18 YEARS. |  |
| IS THE CHILD AMONG THE TWO ELDEST CHILDREN. | YES/NO |
| PERIOD OF LEAVE & NUMBER OF DAYS PREFIX/SUFFIX OF HOLIDAYS, IF ANY. | FROM\_\_\_\_\_\_\_\_\_\_\_\_\_TO\_\_\_\_\_\_\_\_\_DAYS\_\_\_\_\_ |
| RENSON(S) FOR LEAVE APPLIED FOR. |  |
| TOTAL CHILD CARE LEAVE AVAILED TILL DATE. |  |
| (a) WHETHER PERMISSION TO LEAVE STAION IS REQUIRED. | YES/NO |
| (b) IF YES,ADDRESS DURING LEAVE PERIOD. | YES/NO |
| DATE OF RETURN FROM LAST LEAVE, & NATURE AND PERIOD OF THAT LEAVE. |  |

**iz/kkukpk;Z**

**jkmekfo nM+koV vklhUn**

PROFORMA FOR MAINTAINING CHILD CARE LEAVE ACCOUNT

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| PERIOD OF CHILD CARE LEAVE TAKEN | | | BALANCE OF CHILD CARE LEAVE | | SIGNATURE AND DESIGNATION THE CERTIFING OFFICER |
| FROM | TO | TOTAL DAYS | BALANCE | DATE |
| 1 | 2 | 3 | 4 | 5 | 6 |
|  |  |  |  |  |  |

**iz/kkukpk;Z**

**jkmekfo nM+koV vklhUn**

**dk;kZy; iz/kkukpk;Z jktdh; mPPk ek/;fed fo|ky; nM+koV ¼vklhUn½**

dzekad%&jkmekfo@nM+koV@laLFkk@2021@ fnukad%&

**%% dk;kZy; vkns’k %%**

jkT; ljdkj ds foÙk foHkkx ds vkns’k dzekad i-6¼2½ lkiz@3@81 fnukad 16-6-215 ds vkns’kkuqlkj LFkkuh; fo|ky; esa dk;Zjr fuEukafdr lgk;d deZpkjh Jh n’kjFk daoj dks o"kZ 218&219 esa muds uke ds lEeq[k vafdr jkf’k onhsZ HkRrk udn pqdkus dh Lohd`fr nh tkrh gSA

|  |  |  |  |
| --- | --- | --- | --- |
| dz-l- | uke lgk;d  deZpkjh | ewy osru | o"kZ 2021&2022 esa pqdk;k tkus okyk onhZ HkRrk |
| 1 | Jherh n'kjFk daoj |  | 1950@& |

**iz/kkukpk;Z**

**jkmekfo nM+koV vklhUn**

dzekad%&jkvkmekfo@nM+koV@ys[kk@2021@ fnukad&

izfrfyfi%&

1- Jheku~ mIkdks"kkf/kdkjh vklhUnA

2- lacf/kr deZpkjh----------------------------A

3- dk;kZy; izfr A

**iz/kkukpk;Z**

**jkmekfo nM+koV vklhUn**

**dk;kZy; iz/kkukpk;Z jktdh; mPPk ek/;fed fo|ky; nM+koV ¼vklhUn½**

dzekad%&jkmekfo@nM+koV@laLFkk@2021@ fnukad%&

**&%dk;kZy; vkns'k%&**

la;qDr funs'kd Ldwy f'k{kk vtesj laHkkx vtesj ds i= dzekad%&lafu@Ldwy f'k{kk@vt@laLFkk&4@Qk&ls-fu@2020@231 ds vkns'kkuqlkj dk;kZy;k/khu dk;Zjr dkfeZd Jh lR;ukjk;.k 'kekZ in iz/kkuk/;kid v/khuLr fo|ky; jktdh; mPp izkFkfed fo|ky; pksfV;kl nM+koV dh vf/kokf"kZdh vk;q iw.kZ dj jkT; lsok ls lsokfuo`Rr gksus ds dkj.k jktLFkku lsok fu;e 1951 ds fu;e 91 ch ¼1 ls 6½ ,oa for foHkkx ds vkns'k dzekad ,Q&1 ¼foRr½ xzi&2@88 fnukad 22-02-83 ds fu;e ds vuqlj.k esa budk vodk’k [kkrs th-,- 46 esa vo’ks"k jgsvuqi;ksftr mikftZr vodk'k ds cnys izkIr vfUre osru ,oa fu;ekuqlkj ns; HkRrksa ¼edku fdjk;k ,oa 'kgjh HkRrk NksM+dj½ ds vuqlkj,d eq'r udn Hkqxrku dh Lohd`fr iznku dh tkrh gSA blds i'pkr~ buds vodk'k ys[ks esa 'ks"k mikftZr vodk”k 'kqU; gSA

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| dz-l- | uke deZpkjh | dqy  mikftZr vodk”k | dqy mikftZr vodk”k  dh jkf”k | vodk'k ys[ks esa 'ks"k  mikftZr vodk”k |
| 1- | Jh lR;ukjk;.k 'kekZ |  |  | 0 |

dzekad%&jkmekfo@nM+koV@ys[kk@lsfu-ih,y- Hkqxrku@2021@ fnukad&

**iz/kkukpk;Z**

**jkmekfo nM+koV vklhUn**

izfrfyfi%&lwpukFkZ ,oa vko';d dk;Zokgh izsf"kr gS&

1&Jheku~ mIkdks"kkf/kdkjh vklhUnA

2&iz/kkuk/;kid jkmizkfo pksfV;kl A

3&lacf/kr deZpkjh-------------------------------A

4&dk;kZy; izfr A

**iz/kkukpk;Z**

**jkmekfo nM+koV vklhUn**

**dk;kZy; iz/kkukpk;Z jktdh; mPPk ek/;fed fo|ky; nM+koV ¼vklhUn½**

dzekad%&jkmekfo@nM+koV@laLFkk@2021@ fnukad%&

%% **dk;kZy;&vkns’k** %%

jktLFkku lsok fu;e Hkkx&1 ds fu;e 122, ds rgr jktdh; dkfeZd ifjoh{kk vof/k esa fdlh izdkj dk vodk’k vftZr ugha fd;k tk ldrkA

mDr fu;e ds lUnHkZ esa bl dk;kZy; esa dk;Zjr ifjoh{kk vof/k dkfeZdksa ds vodk’k ys[kksa esa fnukad-----------------------ls -------------------------rd dh vof/k esa jktLFkku lsok fu;e 92[k ds rgr tksM+s x, mikftZr vodk’k izkR;kgkfjr djus dh ,rn~ }kjk Lohd`fr nh tkdj dkfeZd dk vodk’k ys[kk lgh fd, tkus dh vuqefr tkjh dh tkrh gSA

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| dz-l- | uke dkfeZd e; in | dqy mikftZr vodk’k tksM+s x, | dqy mikftZr vodk’k izkRgkfjr fd;s x, | fo-fo- |
| 1 | Jh jkey[ku HkkXkkSM+ v/;kid ysoy&1 |  |  |  |

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**jkmekfo nM+koV vklhUn**

**+**Ikzfrfyfi%& lwpukFkZ ,oa ikyukFkZ

1& Jheku~ eq[; CykWd f'k{kk vf/kdkjh¼lhchbZbZvks½ vklhUnA

2& dk;kZy; izfrA

3& lacf/kr deZpkjh O;fDrxr i=koyhA

4& lacf/kr deZpkjh A

**iz/kkukpk;Z**

**jkmekfo nM+koV vklhUn**