The Right to Information Act, 2005

First Appeal for Central Government/State Government

Strikeout whichever not applicable

I.D. No_____ Date: _____ [For office use]

To,

The First Appellate Authority under RTI Act

Dept/Office --- -------------

Sir,

As I am aggrieved by decision/no decision of Central/State Public Information Officer, I hereby file this appeal for your kind decision.

1. Details of appellant

1.1 Full Name: ---

1.2. Full Address: --

1.3 Phone/Cell No.: ---

1.4 Email ID: --

2. Details of Central/State Public Information Officer (CPIO/SPIO):

2.1 Name/Designation: --

2.2 Full Address: ---

2.3 Name of Public Authority: --

3. Details of RTI application to CPIO/SPIO: ---

Date of Application: ---

Mailed on: ---------------------------- by registered/speed post No. ----------------- /hand delivery

Date of receipt by CPIO/SPIO: --

4. Particulars of payment of filing fee:

Paid Rs.10/- by bank draft/pay slip/IPO No.---

Dated_____of_____Bank/Post office OR deposited cash on -------------------- against

receipt No----------------------------- With ------------------------- office/department

5. Details of information sought:

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6. Particulars of Decision of CPIO/SPIO:

Letter reference No: ---

Date of CPIO/SPIO's Decision: ---

Date of receipt of decision by the appellant: ---

7. Brief facts of the case:

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8. Reasons/grounds for this appeal:

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9 Any other information in support of appeal:

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10. Prayer/relief sought for:

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11. Grounds for prayer/relief sought for:

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12. Personal Presence at hearing: YES / NO: --

13. Enclosures: Photocopies of original RTI application with its enclosures, postal proof of mailing, acknowledgement of CPIO/SPIO, decision letter of CPIO/SPIO.

14. Declaration:
I hereby state that the information and particulars given above are true to the best of my knowledge and belief. I also declare that this matter is not previously filed with any information commission nor is pending with any Court or tribunal or authority.

Place: ----------------------------

Date: ----------------------------

Signature of appellant

P.S. Please refer office memorandum dated 09-07-2007 issued by DoPT, Govt. of India.

Note: Select either CPIO (Central Public Information Officer) or SPIO (State Public Information Officer) in your application Strikeout whichever not applicable

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